



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Agenda

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

### Committee of the Whole Tuesday, September 20, 2022 ♦ 7:00 pm Boardroom

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Halaena Buenviaje (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple (Superintendents of Education)

#### 1. Opening Business

##### 1.1 Opening Prayer

*Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen*

##### 1.2 Attendance

##### 1.3 Approval of the Agenda

Pages 1-2

##### 1.4 Declaration of Interest

##### 1.5 Approval of Committee of the Whole Meeting Minutes – June 21, 2022

Pages 3-8

##### 1.6 Business Arising from the Minutes

#### 2. Presentations

#### 3. Delegations

#### 4. Consent Agenda

##### 4.1 Mental Health Steering Committee Minutes – March 8, 2022

Pages 9-12

##### 4.2 Regional Catholic Parent Involvement Committee Minutes – May 25, 2022

Pages 13-15

#### 5. Committee and Staff Reports

##### 5.1 Summary of 2021-22 Reports to Board

Pages 16-17

Presenter: Mike McDonald, Director of Education & Secretary

##### 5.2 Summer Programs Update

Pages 18-21

Presenter: Lorrie Temple, Superintendent of Education

##### 5.3 Board Improvement Plan 2022-23

Page 22

Presenter: Lorrie Temple, Superintendent of Education

##### 5.4 Religion and Family Life Programming

Pages 23-26

Presenter: Lorrie Temple, Superintendent of Education



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- 5.5** Student Support Services and Mental Health and Addictions Strategy Annual Report 2021-22 Page 27  
Presenter: Kevin Greco, Superintendent of Education
- 5.6** Contract Summary (Q3/Q4 2022) Pages 28-29  
Presenter: Scott Keys, Superintendent of Business & Treasurer
- 5.7** Student Climate Survey Page 30  
Presenter: Mike McDonald, Director of Education & Secretary
- 6. Information and Correspondence**
- 6.1** Start-up Enrolment and School Organizations Update
- 6.2** Transportation Update
- 7. Trustee Inquiries**
- 8. Business In-Camera**
207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
  - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
  - c. The acquisition or disposal of a school site;
  - d. Decisions in respect of negotiations with employees of the board; or
  - e. Litigation affecting the board.
- 9. Report on the In-Camera Session**
- 10. Future Meetings and Events** Pages 31-32
- 11. Closing Prayer**  
*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen*
- 12. Adjournment**

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**Next meeting:** Tuesday, October 18, 2022, 7:00 p.m. – Boardroom



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

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### Committee of the Whole Tuesday, June 21, 2022 ♦ 7:00 pm Boardroom

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Aidan O'Brien (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

### 1.2 Attendance

Attendance was as noted above.

### 1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 21, 2022 meeting.

**Carried**

### 1.4 Declaration of Interest

Trustees Casey, Chopp and Dignard declared an interest in Item 6.1. They did not take part in the discussion, consideration or vote on any question with relation to this item.

### 1.5 Approval of Committee of the Whole Meeting Minutes – May 17, 2022

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 27, 2022 meeting.

**Carried**

### 1.6 Business Arising from the Minutes – Nil

## 2. Presentations

### 2.1 Retirement Recognition

- Dale Petruka-Schoffro, Principal, St. Patrick School
- Greg Picone, Principal, Holy Trinity Catholic High School



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- Lisa Kuyper, Principal, St. Basil Catholic Elementary School  
Seek support, valued member and respected by community and colleagues, always open to learning, big heart.
- Anna Fortunato, Principal, St. Michael Catholic Elementary School  
27yrs, service to many schools and committees, lead quietly and confidently, supportive of teaches and cares deeply for learners
- Charmaine Hanley, Principal, Holy Family School  
33yrs, held many roles, does not shy away from challenges, holds may portfolios. Principal of Year , council of exceptional children, thanked for guidance and wisdom.
- John McDermid, Principal, Holy Cross School  
Loves his community he serves, opinion is valued, respected
- Carmen McDermid, Student Achievement Leader – Special Education

### 3. Delegations – Nil

### 4. Consent Agenda

#### 4.1 Unapproved Minutes from the Faith Advisory Committee Meeting – May 19, 2022

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Faith Advisory Committee Meeting of May 19, 2022.

**Carried**

#### 4.2 Unapproved Minutes from the Student Transportation Services Board of Directors Meeting – May 27, 2022

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Student Transportation Services Board of Directors Meeting of May 27, 2022.

**Carried**

### 5. Committee and Staff Reports

#### 5.1 Unapproved Minutes and Recommendations of the Budget Committee – June 14, 2022

Chair Petrella, Chair of the Budget Committee, reviewed the business of the June 14, 2022 Budget Committee meeting and brought forward the following recommendations:

Chair Petrella indicated his intention to vote.

Moved by: Marl Watson

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2022-23 Salaries and Benefits Budget, in the amount of \$121,054,568.

**Carried**



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Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2022-23 Other Operations Budget, in the amount of \$31,763,695.

**Carried**

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2022-23 Capital Budget, in the amount of \$6,551,173.

**Carried**

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Budget Committee Meeting of June 14, 2022.

**Carried**

### 5.2 Bank Operating Credit

Superintendent Keys presented the Bank Operating credit report that enables the Board to meet its financial obligations when a timing issue occurs between payment by the Board and receipt of grants by the Ministry. It was noted that the credit has a renewal date of September 1, 2022.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves:

**A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")**

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2022 and ending on August 31, 2023 (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.



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- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

### RESOLVED THAT:

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;
2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all the moneys collected or received in respect of the current revenues of the Board;

The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

**Carried**

### 5.3 Faith Advisory Committee Annual Report 2021-22

Superintendent Temple shared a summary of initiatives and events that the committee was involved in including, but not limited to, Give the Best of Yourself Wellness kit distribution, Advent and Lenten speaker events, Coats of Kids, Christian Meditation and Catholic Student Leadership Awards. It was noted that a survey was launched in the spring to seek feedback on the Board's Spiritual Theme and that the theme was received favourable across the district.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Faith Advisory Committee Annual Report for the 2021-22 School Year to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



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### 5.4 Literacy Plan

Superintendent Temple shared the 2021-2024 Literacy Plan. The Board continues to learn about science of reading and develop language curriculum. The Heggerty program was launched and this skill building work for phonemic awareness utilizing the program will be mandatory for K-2. Resources, which have been decided upon by a collaboration of many teams including Special Education, Student Achievement and Speech Language Pathologists, will be in place for 2022-2023. It was noted that as we move forward with learning and supporting educators in Grade 1 with PD, we will also work to identify needs in the Junior grades, and further PD in the next two years for Kindergarten and Grade 2 educators.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the BHNCDSB Literacy Plan for 2022-2024 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

### 5.5 Student Support Services and Mental Health and Addictions Strategy Annual Report 2021-22

Superintendent Greco highlighted the Student Support Services Team's commitment to providing a tiered approach to creating safe, inclusive, and welcoming learning spaces for all students in our school district. An overview of the Mental Health and Addictions Strategy Steering Committee was provided. Superintendent Greco noted the Action plan has been focused on equipping and supporting educators by providing learning and training in mental health literacy and supporting innovative and evidence-based practices in schools. Social Workers and Child and Youth Workers within the team have worked closely with school staff, students, and families to support wellbeing for all and staff continued to build system capacity in many areas.

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Student Support Services and Mental Health and Addiction Strategy Annual Report 2021-22 report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

### 6. Information and Correspondence - Nil

### 7. Trustee Inquiries - Nil

### 8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**



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#### 9. Report on the In-Camera Session

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

#### 10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

#### 11. Closing Prayer

The closing prayer was led by Chair Petrella.

#### 12. Adjournment

Moved by: Mark Watson

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the June 21, 2022 meeting.

**Carried**

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**Next meeting:** Tuesday, September 20, 2022, 7:00 p.m. – Boardroom





## BRANT HALDIMAND NORFOLK Catholic District School Board

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### MENTAL HEALTH STEERING COMMITTEE Tuesday, March 8, 2022 10:30am-12:30pm Teams

- Members:** Dianne Wdowczyk-Meade (Chair), Keri Calvesbert, Darren Duff, Kevin Greco (Superintendent of Education), Lori Skye-LaForme, Carol Luciani (Trustee), Carmen McDermid, Andrea Perras, Chandra Portelli, Rita Raposo, Kim Spencer, April Taylor, Thanh-Thanh Tieu, Chandra Portelli, Cynthia Miller (Child and Youth Worker representative), Natasha Caldwell (recorder)
- Absent:** Danielle Becks, Flora Ennis (Woodview), Heidi Pasztor, Colin Phee (Parent), Terre Slaght, Deb Young (REACH), Social Worker representative

#### 1. Acknowledging the Land

Kevin Greco opened with a Land Acknowledgement.

#### 2. Opening Prayer

Keri Calvesbert led the group in prayer.

#### 3. Introductions and Welcome

April Taylor was introduced as Senior Social Worker and Thanh-Thanh Tieu was introduced as the new Research Associate. Introductions went around the group and Kevin highlighted International Woman's Day in his opening address.

#### 4. Approval of the Agenda

All approved the agenda.

#### 5. Approval of Minutes – June 10, 2021 (No October or December meetings)

Minutes approved by consensus.

#### 6. Information Items

##### 6.1 Ministry updates

Kevin Greco advised there are no current updates from Ministry.

##### 6.2 MH Strategic Planning (including new Board Improvement & Equity Planning)

Dianne shared that School Mental Health Ontario (SMHO) in recognition of the complexities and added pressures in education resulting from the pandemic, allocated an extra year for assessment and planning of the Mental Health and Addictions Strategy. A draft plan for the 2022-25 strategy is to be submitted to SMHO at the end of July and will be shared at the Mental Health Steering Committee in the fall of 2022. Kevin indicated several areas come together under *the Board Improvement and Equity Plan* and shared that area's of mental health and well-being will need to be tracked and measured. Kevin also shared the Mental Health and Wellbeing Transfer Payment Agreement which has historically been a bundle of funds allocated each year to the board, has been rolled into the GSN. The Ministry often outlines specific deliverables and this year, the ministry identified professional learning around human trafficking and the supporting work around it as a key area of focus.

##### 6.3 Suicide Administrative Procedure

April Taylor and three Social Work staff have begun reviewing the Suicide Administrative Procedure. The updated assessment and intervention form will be streamlined and accessible. It will include an area to clarify responsibilities of social work, child and youth workers, teachers, administration, and community partners, and when they need to take on more of a role. The form will go through the proper channels before final approval and should be ready for launch in September. This will assist with better collection and tracking of data regarding suicide intervention. April invited all members to provide feedback.

#### 6.4 Mental Health and Well-Being PD Day: April 22, 2022

Dianne, Kevin, and April reviewed the plans to date with regards to the April PD Day with the group. They indicated the beginning of the PD Day is still in the planning process, with diversity, equity and inclusion being considered. Information on 2SLGBTQIA+, the theme “For All” and what this means for us to be an inclusive board will all be explored in a safe space. Krystal Snider from Collaborative Community Solutions will host a training focused on human trafficking, including understanding, red flags and how to support students. The final part of the PD Day will be on *Compassion Fatigue: The Cost of Caring- I'd Rather Be Eating Gelato*, presented by Valerie Spironello. The session is being offered in recognition of the heavy lifting education staff have enduring throughout the pandemic and provide information on compassion fatigue, taking care of ourselves and others, and providing tools to help propel us through the remainder of the school year, promoting student well-being and achievement.

## 7. Discussion Items

### 7.1 Terms of Reference

Dianne shared information from the SMHO Implementation Tool Kit which distinguishes the work of the *Mental Health Leadership Committee* and the *Mental Health Advisory Committee*. Roles of each group are captured from the Implementation Tool Kit below.

#### Mental Health Leadership Team

The core members of the Mental Health Leadership Team are the Superintendent with responsibility for mental health, the Mental Health Leader and the Manager(s) of Psychology and/or Social Work if the board has these positions

The Mental Health Leadership Team is an action team that meets regularly and is responsible to collaboratively develop, implement, and monitor the board's 3-year Mental Health and Addictions Strategy and the Annual Mental Health Action Plan in alignment with the Board's Strategic and Improvement Plan. This is a small team whose members have the capacity to action the plans and mobilize staff and resources for mental health promotion, prevention, and early intervention. This team also works with other leaders in the board to ensure all perspectives influence the mental health plans and that mental health is considered in other areas such as equity, safe and caring schools as well as schools and classrooms. It is the role of each member to support the dissemination, communication, implementation and monitoring of the Mental Health and Addictions Board Strategy and Action Plans. The Mental Health Leadership Team ensures that all who need to know about the actions to be taken are aware of them. Members of the Mental Health Leadership Team work with the various stakeholders to support the work each of the stakeholders needs to do to action the Annual Action Plan.



...continued on next page

The responsibilities of the Mental Health Leadership Team include:

- ▶ Ensure board-level conditions are in place to support mentally healthy schools and mental health promotion, prevention, and early intervention.
- ▶ Support the structures and processes that are foundational to good mental health practices.
- ▶ Facilitate and actioning the Annual Action Plan that contributes to the achievement of the mental health and addictions strategic planning, monitoring and evaluation of mental health promotion, prevention and mental health interventions practices and resources across tiers.
- ▶ Ensure that all staff have access to professional learning appropriate to their role and responsibilities.
- ▶ Ensure there is access to awareness, literacy, and expertise level training.
- ▶ Provide guidance to schools regarding mental health programming.
- ▶ Inform selection, implementation, and monitoring of all mental health responses at all tiers.
- ▶ Work with community partners to ensure seamless pathways to, from, and through care.

## Mental Health Advisory Group

The purpose of the Mental Health Advisory Group is to bring the perspectives of all stakeholders to the mental health promotion, prevention, and early intervention activities at the board. It is a standing group that is advisory for the work of the Mental Health Leadership Team and provides advice, ensuring all plans, actions and resources are influenced by and reflect the many stakeholders and their unique needs. As the Mental Health and Addictions Strategy is being developed the role of the Mental Health Advisory Group is particularly important and through this process the group may meet more frequently. In larger boards this function may be achieved through more than a single group. The Mental Health Leadership Team will explore the best way to ensure their work is widely reviewed and informed by the many stakeholders. Examples of stakeholder groups are specific identity groups, parents and caregivers, community service providers, educators, students to name a few. This is not an exhaustive list and each Mental Health Leadership Team should identify stakeholders whose influence is critical to provide for a mentally healthy school and board for all students

The responsibilities of the Mental Health Advisory Group include:

- ▶ Bring the voice of the various and many stakeholders to the Mental Health and Addictions Strategic Plan.
- ▶ Provide advice to the Mental Health Leadership Team for their ongoing work.
- ▶ Inform the data used to identify priorities with the various and many perspectives of the stakeholders of the Mental Health and Addictions Plan, and the mental health promotion, prevention, and early intervention.

Dianne advised this can be further reviewed at future meeting's when reviewing the Terms of Reference.

## 7.2 Compassionate Care Response Guidelines

April has been working with the Social Work team, and Keri Calvesbert with her team. April discussed the need to be trauma informed, to respect the deceased and to keep schools a safe, positive space for learning. She shared best practice suggests for example that memorials should be removed within two days to avoid inducing further trauma; books should be reviewed to ensure they are identity affirming, and resources should be available to support everyone.

Darren requested support for administrators, asking how to remove memorials that have been around for years. Dianne advised that our Guidelines should reflect navigating these situations.

Keri advised that bereavement support needed an update in our district and shared the resource "For They Shall Be Comforted" created this past summer by the Catholic Curriculum Corporation of which

Keri was a part of. Keri demonstrated and navigated the website for everyone while sharing her screen and advised how the resource reflects our changing communities, pastoral care, and practical resources. It is a comprehensive Catholic online resource for pastoral resource planning, is mindful of communities, and informed by mental health professionals. The resource is housed on the Catholic Curriculum website: <http://catholiccurriculumcorp.org/portfolio-item/they-shall-be-comforted-accompanying-the-bereaved-in-catholic-schools/>.

*This resource provides system leaders, school chaplains, classroom educators and other school staff the tools needed to provide pastoral support and guidance to students and their families, as well as to staff who are impacted by a bereavement or other tragic events. The increasing diversity of our school communities means that we are often supporting non-Catholic students who may have different views on death and the afterlife. Guidelines for responding in a way that is sensitive to different faith traditions while maintaining our Catholic identity is something that is lacking in many of our current resources. This resource includes slide decks, activities, lists, announcements, letters, FAQ's, guidelines, prayers/prayer services and best practices that can be adapted to meet the needs of various Boards.*

### **7.3 Mental Health & Well Being Action Plan Review to Date/ Board Scan**

Dianne indicated School Mental Health Ontario, after a one-year hiatus is re-introducing the Board Scan. The information provided by our Mental Health Leadership team, in consultation with key stakeholders will help chart the progress of our Mental Health Strategy. The process also allows SMHO to capture a provincial snapshot of the work underway in schools in support of student mental health. This year, there is a strong focus on mental health promotion which aligns with the priority areas identified in our action plan. Dianne reviewed the *Draft Mental Health and Addictions Action Plan for 21-22*. The committee approved of the plan to be shared with School Mental Health Ontario.

### **8. Upcoming events:**

- Black Mental Health Week- March 7-11, 2022
- Social Worker Week: March 7-11, 2022
- Student Support Services Strategic Planning Day: March 10, 2022
- Children's Mental Health Week/Catholic Education Week: May 2-6, 2022
- Child and Youth Care Workers Week: May 2-6, 2022

### **9. Next Meeting:** June 23, 2022 at 9am-11am and will occur via TEAMS unless otherwise advised.



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### REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING

Wednesday, May 25<sup>th</sup>, 2022 – 6:30 p.m.

YouTube Live Virtual Meeting

**Members:** Carol Luciani (Trustee), Robert De Rubeis (Superintendent of Education), Marcia DeDominicis (Principal Lead), All Principals, All Parent Council Chairs

**Guests:** Paul Davis, Social Network Safety

#### 1. Opening Prayer

Marie Teskey led the attendees in an opening prayer.

#### 2. Land Acknowledgement

Melodie Spencer provided the land acknowledgement by recognizing the Indigenous land on which we gather and the importance of the One Dish, One Spoon Treaty.

#### 3. Welcome and Opening Comments

Superintendent De Rubeis welcomed all attendees to the meeting. He briefly introduced the special guest presenter Paul Davis and his presentation on social networking awareness for parents, specifically regarding social media, cyberbullying, smart phones, image sharing, privacy and digital trails.

#### 4. Approval of Agenda – May 25<sup>th</sup>, 2022

Moved by: Melodie Spencer

Seconded by: Marie Teskey

THAT the RCPIC approves the agenda of the May 25, 2022, meeting.

**Carried**

#### 5. Declaration of Interest - Nil

#### 6. Approval of the Minutes – April 27<sup>th</sup>, 2022

Moved by: Marcia DeDominicis

Seconded by: Melodie Spencer

THAT the RCPIC approves the minutes of the April 27<sup>th</sup>, 2022, meeting.

**Carried**

**Next meeting dates, time, location:** October 26th, 2022 @7:00p.m., Virtual Teams Meeting



### 7. Update from the Co-Chairs

RCPIC Co-Chairs Marie Teskey & Melodie Spencer welcomed the attendees to the meeting and thanked the guest speaker for joining the meeting. Melodie noted that the RCPIC Chairs will be sending a survey to all parent council chairs to begin planning topics/content/discussions for meetings in the next academic year. They welcome the possibility of meeting again in person. Superintendent De Rubeis noted that meeting dates for the next academic year will be sent shortly.

### 8. OAPCE Update

Stéphane Rouleau reported that

### 9. Social Networking Session for Parents – Social Media, Cyberbullying, Smart Phones, Image Sharing, Privacy and Digital Trails

#### 9.1 Introduction of Paul Davis

Marie Teskey welcomed Paul Davis to the meeting and provided a brief overview of his speaking engagements with the Board and throughout the country.

#### 9.2 Presentation – Online Safety: Generation Alpha

Paul Davis updated guests on the following key points for his presentation:

- Parents must understand the risks of using technology which will help children use technology safely – foundation and common sense of technology is “parenting”
- Common sense 101 no devices in your child’s bedroom – should be used in common spaces for proper guidance
- Respect rules that are given to us – some platforms have age restrictions that we should abide by
- Too much too soon – too much information in students’ hands at a young age is a problem
- No smartphone until grade 8, no technology in bedroom, no social media until grade 7-8
- “No” is a positive tech-parenting term – this will help with student addiction to a device and accessing explicit or dangerous content
- Grade 4/5/6 – 60% are on apps they are too young to use; 40% have a smartphone; 80% use technology in bedroom (\*statistics - last ten schools in person ending May 24<sup>th</sup>)
- Screentime rule – 33/33/33 ie. average screen time per day broken up into third on screen, third to watch tv/play a game, third to coding/app development/etc.
- Best time to get a smartphone – middle-to-end of grade 8; before that age, provide a flip phone
- The top distraction and invasion of privacy is a smartphone – recommend getting a phone locker so that students do not use a smartphone in class, recess, locker rooms, lunch table
- Texting is not necessary for young students – use a platform such as Skype (can be used on a phone, tablet, or device)
- NetLingo.com and Emojipedia are good sites to go to learn student lingo and language to understand texts and symbols

**Next meeting dates, time, location:** October 26th, 2022 @7:00p.m., Virtual Teams Meeting



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- Cyberbullying, parents to report but do not get involved – do not respond to child, do not respond to parents, document, and support the next day (could include speaking with principal or police (if necessary))
- Cyberbullying – Print/Report to someone you trust, do not contact other parent, show respect, and have no fear of speaking out
- Children can be criminally charged as young as 12 years old under the Criminal Code related harassment, libel/slander, threats, etc.
- Respect the rules of apps and social media platforms - the internet never forgets
- Recommended to use Tik Tok no younger than 15 – note that data storage is out of country and data mining exists - an invasive app with a strong algorithm
- Must be 13 to use and upload videos to YouTube and must turn off comments and children under 10 should use YouTube kids
- ESRB.org for age requirements and appropriate content for video games – do not allow to video game in bedroom – set a firm time limit
- Friends are not found and made online
- Roblox and Minecraft – pay for a private server (allows greater safety and limited access and friend invitations), do not allow to play on free server
- Sharing photos of children “sharenting” – use private account, share with real human contacts, ask the kids permission, scrape data, no not geo-locate photo, tag a username, no #hashtags needed in a private account
- Scraping data for parents & teachers – take a screenshot of a photo, do not upload original, reduce photo to under 640 x 480 resolution to prevent recreation/printing (still appears clear on social media)
- Positivity of technology:
  - i. Coding - creative, develops critical thinking
  - ii. Learning Apps – math, languages, learn to type ([www.typing.com/](http://www.typing.com/) [www.nitrotype.com](http://www.nitrotype.com))
  - iii. Blogs – create a website to share knowledge (no commenting, liking, personal content to post ie. [www.pauldavis.club](http://www.pauldavis.club))
- 3 Rules for Parents
  - i. Rules/guidelines/consequences
  - ii. Relationship/ transparency
  - iii. Technology to assist
- In next 24 hours – remove technology from bedroom, develop rules around technology
- Requests for extra resources and questions can be sent via email [paul@pauldavis.life](mailto:paul@pauldavis.life) or [www.socialnetworkingsafety.net](http://www.socialnetworkingsafety.net)

### 9.3 Thank You

Melodie Spencer thanked Paul Davis for his presentation and invited questions to be sent via email.

## 10. Closing Remarks/Adjournment

Robert De Rubeis

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Mike McDonald, Director of Education & Secretary  
 Presented to: Committee of the Whole  
 Submitted on: September 20, 2022  
 Submitted by: Mike McDonald, Director of Education & Secretary

### 2021-22 REPORTS TO BOARD SUMMARY

Public Session

#### **BACKGROUND INFORMATION:**

Through committee work each year, the trustees and senior administration complete and submit numerous reports to the Board. In an effort to highlight the accomplishments of the Board, staff have prepared a summary of all of the public session reports that came before the Board during the 2021-22 school year.

#### **DEVELOPMENTS:**

The following is a summary of the reports that came before the Board during the 2021-22 school year:

Date of Report	Report Name
September 21, 2021	<ul style="list-style-type: none"> <li>• Summary of 2020-21 Reports to Board</li> <li>• Summer Programs Update</li> <li>• Student Support Services Update</li> <li>• Contract Awards (Q4 2021)</li> </ul>
September 28, 2021	<ul style="list-style-type: none"> <li>• Student Trustee Update</li> </ul>
October 21, 2021	<ul style="list-style-type: none"> <li>• Elementary Class Sizes</li> <li>• Self Regulation District Plan Update</li> <li>• Health and Safety Update</li> </ul>
October 26, 2021	<ul style="list-style-type: none"> <li>• Student Trustee Update</li> </ul>
November 16, 2021	<ul style="list-style-type: none"> <li>• Trustee Honoraria</li> <li>• Insurance Renewal</li> <li>• Trustee Expenses</li> <li>• Mental Health and Wellbeing Strategy</li> <li>• EQAO Update</li> <li>• Coding Initiative</li> <li>• Ontario Catholic School Trustees' Association Annual Membership Fees</li> </ul>
November 23, 2021	<ul style="list-style-type: none"> <li>• Draft Financial Statements (August 31, 2021)</li> <li>• OFSAA Competition – Kingston, ON</li> <li>• Student Trustee Update</li> </ul>
December 7, 2021	<ul style="list-style-type: none"> <li>• Appointment of Board Auditors</li> </ul>
January 18, 2022	<ul style="list-style-type: none"> <li>• Integrated Accessibility Plan Annual Report</li> </ul>
January 25, 2022	<ul style="list-style-type: none"> <li>• Student Trustee Update</li> </ul>
February 15, 2022	<ul style="list-style-type: none"> <li>• School Year Calendar</li> <li>• De-streaming</li> <li>• PPM 167 – Online Learning Graduation Requirement</li> </ul>
February 22, 2022	<ul style="list-style-type: none"> <li>• Student Trustee Update</li> </ul>
March 22, 2022	<ul style="list-style-type: none"> <li>• Financial Reports as of February 2022</li> <li>• Trustee Determination – 2022 Elections</li> </ul>



Date of Report	Report Name
	<ul style="list-style-type: none"> <li>• Right to Read Inquiry</li> <li>• Summer School 2022</li> </ul>
March 29, 2022	<ul style="list-style-type: none"> <li>• Student Trustee Update</li> <li>• Changing of Board Meeting Date</li> <li>• Contract Awards (Q1/Q2 2022)</li> <li>• Procurement Policy Amendment</li> </ul>
April 19, 2022	<ul style="list-style-type: none"> <li>• Workforce Demographic Data Collection</li> <li>• Health and Safety Update</li> </ul>
April 26, 2022	<ul style="list-style-type: none"> <li>• Student Trustee Update</li> <li>• School Year Calendar Staggered Start</li> </ul>
May 24, 2022	<ul style="list-style-type: none"> <li>• Student Trustee Update</li> </ul>
June 21, 2022	<ul style="list-style-type: none"> <li>• Bank Operating Credit</li> <li>• Faith Advisory Committee Annual Report 2021-22</li> <li>• Literacy Plan</li> <li>• Student Support Services and Mental Health and Addictions Strategy Annual Report 2021-22</li> </ul>
June 22, 2021	<ul style="list-style-type: none"> <li>• Annual Special Education Report</li> <li>• Q3 Financial Report (May 31, 2022)</li> <li>• Strategic Plan Process</li> <li>• Board By-Law Revision</li> <li>• Student Trustee Update</li> </ul>

**RECOMMENDATION:**

THAT the Committee of the Whole refers the 2021-22 Reports to Board Summary to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: September 20, 2022  
Submitted by: Mike McDonald, Director of Education & Secretary

### SUMMER PROGRAMS UPDATE

Public Session

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#### **BACKGROUND INFORMATION:**

To help students remained engaged academically and socially during a sustained school closure period, several summer school programming opportunities were made available during the summer of 2022.

#### **DEVELOPMENTS:**

##### **Camp Blast:**

We once again facilitated our in-person Camp Blast program to support students in Grades 1 to 2 with a focus on their literacy skills. The camp ran five days a week from July 11- to July 29, from 9:00 am until 1:00 pm. There was a total of four hours of instruction each day, with a focus on building literacy skills as well as providing opportunities for Daily Physical Activity (DPA), visual arts, and cooperative games. Child and Youth Care Workers met with classes twice a week to support building community, friendship, and self-regulation. Family sessions were also held to discuss the instruction and supports available to families in the area of mental health.

We had four sites with 160 students in total. CODE (Council of Ontario Directors of Education) funded 2 of the classes and the other 2 classes were funded with Tutoring funds. The ratio of 1:10.6 was excellent for focused student engagement and instruction time.

For instructional purposes, students were divided into one of two reading categories (emergent and LLI (Levelled Literacy Intervention)). Student whose DRA (Developmental Reading Assessment) score (submitted by the home school) fell below a DRA 6 were considered emergent and those above were placed into the LLI group. Program components and planning were catered to the needs of each group.

Whole group Phonological awareness was done daily using the Heggerty Program to build on those skills practiced throughout the year in their homeroom classrooms. Reading comprehension was focused on during daily read aloud opportunities.

##### **Emergent Readers:**

Literacy instruction for emergent readers focused on phonemic awareness, phonics, and letter/sound identification. Components of the Balanced Literacy model were used to target and practice skills (Guided Reading, Work Word). The FlyLeaf Emergent Reader Series was used as a component of the guided reading sessions.

**LLI Readers:**

Literacy Instruction for LLI readers was focused on improving decoding accuracy, reading fluency and high-frequency word recognition. Fountas & Pinnell's Levelled Literacy Intervention (Green) was used for guided reading instruction.

**Teacher Professional Development:**

Due to the large number of camp teachers who had not experienced in-person Camp BLAST, there was a need to build teacher capacity through PD. Camp teachers participated in a full day of professional development at MDL. Topics included: Heggerty, Six Shifts Phonics Lessons, Levelled Literacy Intervention program, and FlyLeaf Guided Reading program.

A "Communication of Learning" document was created for each camper (child) and shared with parents outlining the gains in literacy; strengths and needs as well as next steps. These reports will also be shared with the home school/virtual school teachers to assist in connecting summer learning with the start of a new school year. A digital resource package was created and shared with families to facilitate the continuation of literacy practice throughout August.

**Summer School 2022 Update:**

The BHNCD SB offered a robust secondary summer school program in 2022. Approximately 1,383 students between grades 7 to 12, enrolled in 19 grade 9 to 12 secondary credit courses. Credit recovery opportunities were also offered at each grade level with 107 students enrolled in this program and approximately 147 students participated in Reach Ahead programming. Thirty students enrolled in a two-credit face to face co-operative education. In all, 1,033.5 student credits were attempted with a 94.77% student achievement rate (979.5 credits earned).

<b>Grade / Program</b>	<b># credits taken</b>	<b># credits passed</b>
Grade 9 courses eLearning and Face to Face	147	146
Grade 10 courses eLearning	412.5	399.5
Grade 11 courses eLearning	148	142
Grade 12 courses eLearning	60	56
Cooperative Education	58	58
<b>First Time Credits</b>	<b>825.5</b>	<b>801.5 = 97.09%</b>
Credit Recovery Grade 9 credits	47	33
Credit Recovery Grade 10 credits	44	32
Credit Recovery Grade 11 credits	115	112
Credit Recovery Grade 12 credits	2	1
<b>Credit Recovery Credits</b>	<b>208</b>	<b>178 = 85.57%</b>
<b>TOTAL</b>	<b>1033.5</b>	<b>979.5 = 94.77%</b>

**Focus on Youth (FOY)**

The priority of the FOY Program is to provide targeted supports to students who are in-risk. In-risk students who participated in the FOY Program were provided with focused career exploration, employability training, work experience, credit attainment and leadership opportunities that met their unique strengths and needs and supported them in building the skills necessary to transition to adulthood.

This year BHNCDSDB successfully increased youth involvement by offering two credit courses – Leadership and Peer Support (GPP 3O) and Navigating the Workplace (GLN 4O). 44 in-risk students were nominated by four secondary school social workers. 28 students committed to the summer program. 24 students earned one credit and received bursary funding when meeting program requirements/goals. In addition, 6 of the 24 participating students returned August 29, 30 and 31 to demonstrate new skills during Grade 9 orientation.

### **Satellite Campus Summer Focus**

15 youth in custody participated in summer school at the campus. Students were extended voice and choice as they selected from curriculum options such as French, Hospitality, and Physical Education. All 15 students were successful in earning one credit. After school tutoring continued throughout summer school for one hour each day and youth consistently took advantage of this additional instructional time. Two youth completed a second credit as a result of participation in the tutoring program.

### **Ready, Set, Go**

BHNCDSDB organized a three-day Grade 9 orientation program of in-risk students transitioning to secondary school. Six teachers developed a collaborative plan to introduce students to secondary school. School specific details were included at each school site. 110 students participated in the three-day program to gain confidence and independence in their new secondary school environment. (St. John College 18; Holy Trinity 28; Assumption 64)

### **Here We Go**

Secondary school teams designed a half day Grade 9 orientation event. Participating students learned about the school floor plan, uniform requirements, timetable details, lock/locker practice and other helpful tips to support a successful stress-free transition to secondary school. Students have an opportunity to meet new friends while becoming familiar with the secondary school environment. A total of 764 new grade 9 students participated in transition opportunity: 321 Assumption College; 243 Holy Trinity; 200 St. John's College. Students expressed increased confidence and awareness of their new school environment upon completion of the event.

### **Special Education and Student Support Services:**

Additional funding was provided to school boards to support students with special education needs and to support student mental health during the school year and extending into the summer months. Funding was provided to ensure continuity of care for students and to assist in transitioning students to school in September.

### **Special Education Services**

The Board facilitated the completion of over 20 psychoeducational assessments and 25 gifted assessments in July and August.

Educational Assistants, ABA Leads and SERTs (Special Education Resource Teachers) worked throughout the summer to provide two programming opportunities for students.

### **After School Skills Development Program (ASSDP) – Camp Connect**

- The Special Education team designed a unique, in-person summer ‘camp’ experience for students with significant needs, limited independent skills and who required intensive adult support.
- Camp Connect ran in all 3 counties at St. Basil in Brant, St. Stephen’s in Cayuga (Haldimand), and St. Frances Cabrini in Delhi (Norfolk).
- The students engaged in a variety of activities that fostered social skills development, improvement in functional independence, social-communication skills, self-regulation, life planning, classroom success and IEP (Individual Education Plan) expectations.
- Activities included STEM (Science Technology Engineering Mathematics), outdoor physical and well-being activities, food preparation, yoga & fitness, gardening, arts & crafts, and pottery making.
- 15 students from different schools across the counties participated in Camp Connect.

### **Summer Transition Support Program**

- The Summer Transition Support Program (STSP) was hosted again this summer throughout the Board.
- The program was offered to students with varying needs in assisting them in transitioning back to school in the fall. Students with complex special education needs and other needs were invited to participate in individualized transition sessions (in-person and/or online).

### **Student Support Services**

The Child and Youth Workers (CYWs) committed to working throughout the summer to provide additional support to students. CYWs were present at *Ready Set Go* at our Secondary Schools and made personalized arrangements to support other individual students throughout the summer. At *Ready Set Go*, CYWs shared and reviewed the *No Problem Too Big or Too Small* resource from School Mental Health Ontario with the students and staff (<https://smho-smsso.ca/wp-content/uploads/2019/12/Pocketbook-3D.pdf>).

#### **RECOMMENDATION:**

THAT the Committee of the Whole refers the Summer Programs Update Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent  
 Presented to: Committee of the Whole  
 Submitted on: September 20, 2022  
 Submitted by: Mike McDonald, Director of Education & Secretary

### BOARD IMPROVEMENT PLAN 2022-23

Public Session

#### **BACKGROUND INFORMATION:**

The Brant Haldimand Norfolk Catholic District School Board facilitated and created an improvement plan for student achievement that is developed within the context of our Vision, Motto, and Values. All commitments and goals for students, staff, and the community are based on our focus to ensure a commitment to Christ-centred, life-long learning rooted in the Essential Practices.

The Essential Practices include knowing the learning, learning goals and success criteria, as well as descriptive feedback.

This Board Improvement Plan for Student Achievement (BIPSA) stems from, aligns with, and is an extension of the Board's Multi-Year Strategic Plan that was launched in September 2020. Included in this year's BIPSA is a focus on equity. This was added as we await the new Ministry BIEP template to be shared this upcoming school year. In addition, we reimagined the SIPSA (School Improvement Planning) template and supporting tools which can be found linked below.

#### **INFORMATION GATHERING and RECOMMENDATION:**

A small team met throughout the past few months to discuss the Board Improvement Plan for Student Achievement and along with the Senior Team, are pleased to share the plan with the Board. Supporting materials, which were also developed and shared out to schools and their communities at the beginning of the school year, can be found linked below.

Please see all relevant supporting materials in the folders provided:

BIEP- BIPSA plan with equity;

SIPSA template; and

Guiding Document

Information on the BIPSA and SIPSA was shared with all staff during the Professional Development Day in September. Follow up and monitoring to continue in October, January, and March.

#### **RECOMMENDATION:**

That the Committee of the Whole refers the Board Improvement Plan for 2022-23 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education  
 Presented to: Committee of the Whole  
 Submitted on: September 20, 2022  
 Submitted by: Mike McDonald, Director of Education & Secretary

## RELIGION AND FAMILY LIFE PROGRAMMING

Public Session

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### **BACKGROUND INFORMATION:**

Religion and Family Life Programming across the province and in the BHNCDSD is outlined by the Institute of Catholic Education and the Assembly of Catholic Bishops.

“Religious education seeks to develop not only knowledge and disciplinary skills but also to foster in students the attitudes and values that are part of faith and constitute the Catholic stance within the world.” (*Ontario Catholic Elementary Religious Education Curriculum Policy Document, 2012*)

### **DEVELOPMENTS:**

#### **Elementary Religion Education:**

Guided by the 2012 Elementary Religious Education Curriculum Policy Document, Elementary BHNCDSD Religious Education programs support the values and education in faith that are a part of the child’s family at home and the celebration and witness of this faith in a community. The foundation of Catholic education is strengthened by the vibrant partnerships that exists between home, school, and parish in our district. Focusing on the interwoven themes of scripture, profession of faith, sacramental life, prayer, and Christian moral development, the Gospel values of Jesus Christ permeate the entire curriculum and daily life of our Catholic schools.

While fostering welcoming, nurturing, and inclusive environments where all students can learn and grow in their faith, our Educators use the following religious education resources:

**Growing in Faith, Growing in Christ:** A newly developed religious education program for Grades 1 to 8 by Pearson in close association with the Assembly of Catholic Bishops of Ontario (ACBO) and through consultation with Religious Educators throughout the province.

**Kindergarten – In God’s Image (CCCB):** This program affirms the 4 to 5-year-old child as someone who is made in God’s image. Each area of the child’s physical, intellectual, social, and spiritual growth is highlighted as a trace of God, reminding them of God’s loving presence through the wonder of growth and discovery at this stage of their lives.

#### **Elementary Family Life Education:**

In Grades 1 through 8 in Ontario Catholic schools, the program used for instruction in Family Life Education is *Fully Alive*. *Fully Alive* is a Family Life Education program sponsored and approved by the Assembly of Catholic Bishops of Ontario (ACBO).

Guided by the 2012 Family Life Education Curriculum Policy Document, Family Life Education, as it is represented in *Fully Alive*, is intended to pass on a distinctively Catholic view of human life, sexuality, marriage, and family. Its goal is to complement the efforts of families and to support what parents are doing at home. The entire program from Grades 1 through Grade 8 is designed to encourage children to become the people God wants them to be -- to be fully alive.

Appendix A notes the expectations as well as links to resources noted above which is the foundation of curriculum for both the Religion and Family Life Programs.

To note, the focus of both programs is learning about our faith and family life through social justice action; life and dignity of the human person, equity; and most importantly, loving one another as God loves us.

Attached

**RECOMMENDATION:**

That the Committee of the Whole refers the Religion and Family Life Programming to the Brant Haldimand Norfolk Catholic District School Board for receipt.



## **Family Life:**

In grades 1 through 8 in Ontario Catholic schools, the program used for instruction in Family Life Education is *Fully Alive*. *Fully Alive* is a Family Life Education program sponsored and approved by the Assembly of Catholic Bishops of Ontario.

Family Life Education, as it is represented in *Fully Alive*, is intended to pass on a distinctively Catholic view of human life, sexuality, marriage, and family. Its goal is to complement the efforts of families and to support what parents are doing at home. The entire program from Grades 1 through Grade 8 is designed to encourage children to become the people God wants them to be -- to be fully alive.

*Fully Alive* is organized around five themes that are seen as essential to a complete Family Life Education program:

### **Theme One - Created and Loved by God**

The first theme provides the foundation of the program. We are created in the image of God, and God loves and sustains each one of us. This theme explores ways in which each person is unique and irreplaceable yet shares a common human nature with all others.

### **Theme Two - Living in Relationship**

Human beings are created to live in relationships with others. The bonds of family and friendship, which are explored in this theme, are central in our lives, and shape our identity and development.

### **Theme Three - Created Sexual: Male and Female**

Sexuality is a fundamental dimension of our identity as children of God. In this theme, sexuality is presented as a gift from God that is intended for life and love.

### **Theme Four - Growing in Commitment**

God's call to faithfulness is explored in this theme. Learning to be committed and trustworthy is a life-long challenge that begins in childhood.

### **Theme Five - Living in the World**

Our relationships with others go beyond the circle of family and friends. Theme five examines what it means to participate in society, and to fulfill our responsibilities to care for and build God's world.

### **Resource:**

[Fully Alive Resources - CARFLEO](#)

## **Religion:**

Religious Education in school supports parish catechesis. In Catholic school, faith dialogues with culture to bring faith's meaning to all life, forming students for vocation, service, responsible citizenship.

It also brings to life the Ontario Graduate Expectations. Religious Education is a lens to influence students' entire world view and self- understanding.

Key areas of focus are knowledge and understanding of faith; gift of conversion and acquired skills for Christian witness.

Educators use doctrine (creed, moral precepts, and Catholic Social Teaching); scripture; human experience; cultural and social analysis in light of Church teaching; Catholic worldview to discuss and teach about issues. Also utilizing Catholic tradition, moral responsibility, Gospel values, Christian virtues and specific skills such as critical thinking, interpretation, reflection, and application.

*Growing in Faith, Growing in Christ:* A newly developed religious education program for Grades 1-8 by Pearson in close association with the Assembly of Catholic Bishops of Ontario (ACBO) and through consultation with Religious Educators throughout the province.

*Kindergarten – In God's Image (CCCB):* This program affirms the 4–5-year-old child as someone who is made in God's image. Each area of the child's physical, intellectual, social, and spiritual growth is highlighted as a trace of God, reminding them of God's loving presence through the wonder of growth and discovery at this stage of their lives.

Expectations in Religious education are organized into six strands and are coded by the initial letters: BL (Believing), CL (Celebrating), ML (Living a Moral Life), PR (Praying), LC (Living in Communion), LS (Living in Solidarity).

## **Resources:**

<http://iceont.ca/wp-content/uploads/2015/08/Elementary-Religious-Ed-2012.pdf>

<http://catholiccurriculumcorp.org/religious-education-grades-1-8-policy-documents/>

[Religious and Family Life Education | Brant Haldimand Norfolk Catholic District School Board \(bhncdsb.ca\)](http://brant.haldimandnorfolk.ca/religious-and-family-life-education)

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Kevin Greco, Superintendent of Education  
 Presented to: Committee of the Whole  
 Submitted on: September 20, 2022  
 Submitted by: Mike McDonald, Director of Education & Secretary

# STUDENT SUPPORT SERVICES AND MENTAL HEALTH AND ADDICTIONS STRATEGY ANNUAL REPORT 2021-22

Public Session

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### **BACKGROUND INFORMATION:**

Under the direction of the Ministry of Education, school boards are required to implement a Mental Health and Addiction Strategy. The Annual Report summarizes the strategy and the provision of the programs and services offered by the Board and schools. The Annual Report was compiled from information provided by members of the Student Support Services Team.

### **DEVELOPMENTS:**

The Brant Haldimand Norfolk Catholic District School Board (BHNCD SB) Student Support Services Team is committed to providing a tiered approach to creating safe, inclusive, and welcoming learning spaces for all students in our school district. The report provides information regarding the preventative Mental Health and Wellbeing programs, school wide supports in place for learners and interventions for those students who are experiencing mental health challenges.

The Mental Health and Addictions Strategy Steering Committee exists to develop, implement, and assist in monitoring the achievement of the Board Mental Health Strategy and its annual action plans. The committee meets regularly to review trends and make cross sectorial plans to support student wellness. Ad hoc working groups are formed to propel the strategy forward and implement specific initiatives set out by the plan. The Action plan has been focused on equipping and supporting educators by providing learning and training in mental health literacy and supporting innovative and evidence-based practices in schools.

The Social Workers and Child and Youth Workers within the team have worked closely with school staff, students, and families to support wellbeing for all. Staff continued to build system capacity in Self-regulation, Trauma-informed practices, Restorative Practices and have advocated for equity for all students. The team has taken measures to enhance system coordination and pathways to care.

The report highlights the strategic implementation of system-wide professional learning and training, implementation of evidence-informed programming and curriculum, individual support offered throughout the three tiers of intervention.

### **RECOMMENDATION:**

THAT the Committee of the Whole refers the Student Support Services and Mental Health and Addiction Strategy Annual Report 2021-22 report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
Presented to: Committee of the Whole  
Submitted on: September 20, 2022  
Submitted by: Mike McDonald, Director of Education & Secretary

**CONTRACT SUMMARY (Q3/Q4 2022)**  
Public Session

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**BACKGROUND INFORMATION:**

The Board of Trustees approved Policy 700.01 Procurement which promotes and outlines procurement processes and decisions consistent with the ethical and strategic objectives of the Board, the Broader Public Sector Accountability Act and other applicable legal requirements and applies to all staff wishing to procure in the course of performing recognized duties and responsibilities.

To meet the requirement of the Policy, a semi-annual report is presented to the Board of Trustees for information on all cooperative purchasing agreements. This report will also list all contracts approved by the Board in accordance with Policy 700.01.

**DEVELOPMENTS:**

The Board actively participates in cooperative procurement ventures with other school boards and other branches of government or their agencies of public authorities (i.e., Ministry of Government and Consumer Services or the Ontario Education Collaborative Marketplace) to obtain maximum value for money through economies of scale and/or shared services. This may also include the Board utilizing a piggy-back clause to existing Ministry or government services, district school boards and/or other cooperative group contracts, to the extent permitted by applicable law.

Appendix A outlines the contracts that have been awarded from March 1, 2022 – August 31, 2022, and alignment with Policy 700.01.

**RECOMMENDATION:**

THAT the Committee of the Whole refers the Contract Summary (Q2/Q3 2022) report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## Appendix A Executed Contracts

<u>Execution Date</u>	<u>Vendor</u>	<u>Purpose</u>	<u>Document</u>	<u>Procurement Process</u>
1-Apr-2022	Bienenstock Natural Playgrounds	Installation of Natural Playground at St. Peter's	N/A	Request for Quotes
2-Mar-2022	Tri-Capital Construction Inc.	Asphalt Revitalization at St. Patrick's (Caledonia)	T-422	Request for Tender
1-Mar-2022	Brantco Construction	Asphalt Revitalization at Resurrection	T-222	Request for Tender
2-Mar-2022	Tri-Capital Construction Inc.	Asphalt Revitalization at St. Mary's (Hagersville)	T-322	Request for Tender
28-Feb-2022	Trio Roofing Systems	Roof Revitalization at Our Lady of Providence	T-122	Request for Tender
5-Apr-2022	Colliers Project Leaders	Project Management Services - Caledonia School	N/A	Collaborative Agreement
1-Jul-2022	ExploreLearning LLC	Math Digital Tools (Gizmos)	N/A	Collaborative Agreement
1-Jul-2022	Georgian Bay Fire & Safety Ltd.	Life Safety System and Services (Fire Safety)	N/A	Collaborative Agreement
21-Jun-2022	Marchant's School Sports Ltd.	Sports and Gym Equipment	N/A	Collaborative Agreement
17-Jun-2022	Bienenstock Natural Playgrounds	Installation of Natural Playground at St. Frances	N/A	Request for Quotes
21-Jun-2022	OnX Enterprises	Networking Products & Services	N/A	Collaborative Agreement
18-Jul-2022	Long View Systems Corporation	Networking Products & Services	N/A	Collaborative Agreement
19-Jul-2022	Staples Professional Inc.	Office Supplies & Fine Copy Paper	N/A	Collaborative Agreement
1-Aug-2022	Rimkus Consulting Group (IRC)	Roofing Consultant Services	N/A	Collaborative Agreement
26-Aug-2022	Svedas Architects	Design and Build of Caledonia Joint School	P-2021	Request for Proposal

Prepared by: Mike McDonald, Director of Education & Secretary  
Presented to: Committee of the Whole  
Submitted: September 20, 2022  
Submitted by: Michael McDonald, Director of Education & Secretary

## STUDENT CLIMATE SURVEY

Public Session

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### **BACKGROUND INFORMATION:**

- School boards are required by the Ministry of Education to administer school climate surveys at least every two years. BHNCDSB last administered the School Climate Survey in 2019
- The School Climate Survey assesses perceptions of safety, students' school experiences, and effectiveness of programming
- The Middle Years Development Instrument (MDI) was approved for use as the School Climate Survey

### **DEVELOPMENTS:**

- The survey was administered from May 19-June 24, 2022, to all students in Grades 4-12
- A total of 4620 students (60.4%) completed the survey
- A report is being prepared outlining the survey results for the entire District, and reports are being prepared for each eligible school
- Overall, BHNCDSB's results from the survey are consistent with survey results for this year collected from other school boards
- The survey's Well-Being Index measures five factors which contribute to overall social, emotional, and physical well-being: optimism, happiness, self-esteem, absence of sadness, and general health.
- The survey calculates the presence of four protective factors in students' lives: adult relationships, peer relationships, nutrition and sleep, and participation in after-school activities.
- When the District results are examined by grade, a consistent trend can be seen, with well-being and assets scores decreasing as grade increases. This means that as students get older, they tend to experience lower well-being, and report fewer assets. This downward trend tends to occur around Grades 6 and 7, and is consistent with historical and national survey data

#### *Process for Sharing Results*

- Administrators at eligible schools will receive a report of their school's survey results so that they can be used to inform school improvement planning
- Timeline for sharing results is flexible, with guidance provided by members of Senior Administration

### **RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Student Climate Survey Report.

**2022-23**  
**Trustee Meetings and Events**

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
September 20, 2022	1:00 pm	Special Education Advisory Committee
<b>September 20, 2021</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
September 26, 2022	5:00 pm	Audit Committee
September 27, 2022	1:00 pm	OCSTA Fall Regional Meeting
<b>September 27, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
September 29, 2022	1:00 pm	Faith Advisory Committee
October 12, 2022	3:00 pm	Executive Council Meeting
October 18, 2022	9:00 am	Mental Health Steering Committee
October 18, 2022	1:00 pm	Special Education Advisory Committee
<b>October 18, 2022</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
October 25, 2021	1:00 pm	Accessibility Steering Committee
<b>October 25, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
October 26, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
November 9, 2022	3:00 pm	Executive Council
November 14, 2022	5:00 pm	Audit Committee
November 15, 2022	1:00 pm	Special Education Advisory Committee
November 16, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
<b>November 22, 2022</b>	<b>7:00 pm</b>	<b>Inaugural Board Meeting</b>
November 18, 2022	1:00 pm	Faith Advisory Committee
<b>November 23, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
November 24, 2022r	7:00 pm	Regional Catholic Parent Involvement Committee
December 7, 2022	3:00 pm	Executive Council
December 8, 2022	9:00 am	Mental Health Steering Committee
December 13, 2022	3:00 pm	Budget Committee
<b>December 13, 2022</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
December 20, 2022	1:00 pm	Special Education Advisory Committee
<b>December 20, 2022</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
<i>December 26 2022- January 6, 2023</i>		<b>CHRISTMAS BREAK</b>
January 11, 2023	3:00 pm	Executive Council Meeting
January 20-21, 2023		OCSTA Trustees Seminar
January 17, 2023	1:00 pm	Special Education Advisory Committee
<b>January 17, 2023</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>January 24, 2023</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
February 15, 2023	3:00 pm	Executive Council Meeting
February 21, 2023	1:00 pm	Special Education Advisory Committee
<b>February 21, 2023</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
February 22, 2023	7:00 pm	Regional Catholic Parent Involvement Committee
February 28, 2023	9:00 am	Student Transportation Services BHN
February 28, 2023	1:15 pm	Accessibility Steering Committee
<b>February 28, 2023</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
March 8, 2023	3:00 pm	Executive Council Meeting
March 10, 2022	3:00 pm	Policy Committee
<i>March 13-17, 2023</i>		<b>MARCH BREAK</b>
March 21, 2023	9:00 am	Mental Health Steering Committee
March 21, 2023	1:00 pm	Special Education Advisory Committee
March 21, 2023	3:00 pm	Accommodations Committee
<b>March 21, 2023</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>March 28, 2023</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 12, 2023	3:00 pm	Executive Council Meeting
April 18, 2023	1:00 pm	Special Education Advisory Committee

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
<b>April 18, 2023</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
April 25, 2023	3:00 pm	Budget Committee
<b>April 25, 2023</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 26, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
April 27-29, 2023		OCSTA AGM & Conference
<i>April 30 - May 5, 2023</i>		<i>Catholic Education Week</i>
May 1, 2023	5:00 pm	Catholic Student Leadership Awards
May 10, 2023	3:00 pm	Executive Council Meeting
May 16, 2023	1:00 pm	Special Education Advisory Committee
<b>May 16, 2023</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>May 23, 2023</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
May 26, 2023	9:00 am	Student Transportation Services BHN
May 30, 2023	1:15 pm	Accessibility Steering Committee
June 1-3, 2023		CCSTA AGM
June 13, 2023	3:00 pm	Budget Committee
June 14, 2023	3:00 pm	Executive Council Meeting
June 19, 2023	5:00 pm	Audit Committee
<b>June 20, 2023</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>June 27, 2023</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
June 28, 2023	4:45 pm 6:30 pm	Assumption College Graduation Holy Trinity Graduation
TBD	TBD	St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee